

Audit, Best Value and Community Services (ABVCS) Scrutiny Committee



Future work at a glance

Updated: November 2015

*This list is updated after each meeting of the scrutiny committee
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Items that appear regularly at committee	
Internal Audit Progress Reports	Summary of quarterly key audit findings, highlighting significant control issues and reporting on delivery of the audit plan and internal audit services' performance against performance indicators.
Strategic risk monitoring log	The latest version of the County Council's strategic risk register.
The Council's Forward Plan	<p>The latest version of the Council's Forward Plan is included on each scrutiny committee agenda. The Forward Plan lists all the key County Council decisions that are to be taken within the next few months together with contact information to find out more. It is updated monthly.</p> <p>The purpose of doing this is to help committee Members identify important issues for more detailed scrutiny <i>before</i> key decisions are taken. This has proved to be significantly more effective than challenging a decision once it has been taken. As a last resort, the call-in procedure is available if scrutiny Members think a Cabinet or Lead Member decision has been taken incorrectly.</p> <p>Requests for further information about individual items on the Forward Plan should be addressed to the listed contact. Possible scrutiny issues should be raised with the scrutiny team or committee Chairman, ideally before a scrutiny committee meeting.</p>
Committee work programme	This provides an opportunity for the committee to review the scrutiny work programme for future meetings and to highlight any additional issues they wish to add to the programme.

<i>Future committee agenda items</i>		<i>Presenting officer</i>
23 November 2015		
Internal Audit Progress Report	Internal Audit Progress report – Quarter 2 (01/07/15 – 30/09/15)	Russell Banks, Head of Assurance
Strategic Risk Monitoring	Strategic risk monitoring report – Quarter 2 (01/07/15 – 30/09/15)	Russell Banks, Head of Assurance
People Strategy	A report on the People Strategy, once it has been agreed and put in place, to help the Committee gain a better understanding of how it will help to develop the required cultural and behavioural changes across the Council necessary to achieve the BSD outcomes.	Kevin Foster, Chief Operating Officer
Annual update on usage of Agency Staff	Annual update on the usage of agency staff at East Sussex County Council and progress on establishing the bank of casual staff.	Kevin Foster, Chief Operating Officer
Annual Audit Letter and fee update	Annual Audit Letter and fee update	Ola Owolabi, Head of Accounts and Pensions
15 March 2016		
Internal Audit Progress Report	Internal Audit Progress report – Quarter 3 (01/10/15 – 31/12/15)	Russell Banks, Head of Assurance
Strategic Risk Monitoring	Strategic risk monitoring report – Quarter 3 (01/10/15 – 31/12/15)	Russell Banks, Head of Assurance

Future committee agenda items		Presenting officer
External Audit Plan 2015/16	Sets out in detail the work to be carried out by the Council's external auditors.	Marion Kelly, Chief Financial Officer, and external auditors
External Audit Report on Grants Claim Certification	External auditors are required to certify certain grant claims; this is an annual report summarising that grant work and highlights the key issues arising.	Marion Kelly, Chief Financial Officer, and external auditors
External Audit Plan for East Sussex Pension Fund 2015/16	To consider and comment upon the External Audit Plan for the East Sussex Pension Fund for 2015/16	Marion Kelly, Chief Financial Officer, and external auditors
Reconciling Policy, Performance and Resources (RPPR)	To provide the Committee with an opportunity to review its input into the RPPR process and suggest improvements to the process.	Becky Shaw, Chief Executive
Atrium Property Asset Management System	An update report on the implementation of the Atrium Property Asset Management System, outlining progress towards adopting the corporate landlord model.	Richard Grass, Assistant Director Property
Procurement Performance Update	An update on the progress of the actions from the contract management and PSO audits.	Laura Langstaff, Head of Procurement
Public Health Projects	An update report on the progress of the Public Health funded one-off projects.	Cynthia Lyons, Acting Director of Public Health
15 July 2016		
Internal Audit Services – Annual Report and Opinion 2015/16	An overall opinion on the Council's framework of internal control, summarises the main audit findings and performance against key indicators (includes Internal Audit progress report for Quarter 4 01/01/16 – 31/03/16).	Russell Banks, Head of Assurance
Internal Audit Strategy 2016/17 and Annual Plan	Sets out the internal audit strategy, including key themes and detailed coverage across departments for the year ahead.	Russell Banks, Head of Assurance

Future committee agenda items		Presenting officer
Strategic Risk Monitoring	Strategic risk monitoring report – Quarter 4 (01/01/15 – 31/03/16)	Russell Banks, Head of Assurance
Review of the Annual Governance Report and Statement of Accounts	Report of the external auditors following their audit of the Council's statutory accounts. It allows the committee to review the issues raised and assess the management response.	Marion Kelly, Chief Financial Officer, and external auditors
Monitoring Officer's Annual Review of the Corporate Governance Framework	Sets out an assessment of the effectiveness of the Council's governance arrangements and includes an improvement plan for the coming year, and the corporate assurance statement which will form part of the statement of accounts.	Philip Baker, Assistant Chief Executive
27 September 2016		
Internal Audit Progress Report	Internal Audit Progress report – Quarter 1 (01/04/16 – 30/06/16)	Russell Banks, Head of Assurance
Strategic Risk Monitoring	Strategic risk monitoring report – Quarter 1 (01/04/16 – 30/06/16)	Russell Banks, Head of Assurance
Treasury management	<p>Review of Treasury Management performance. The report will set out</p> <ul style="list-style-type: none"> • A summary of the original strategy agreed for 2015/16 and the economic factors affecting this strategy in the first six months of this year. • The treasury management activity during the first six months. • The performance to date of the Prudential Indicators, which relate to the Treasury function and compliance within limits. • The outturn report 	Marion Kelly, Chief Finance Officer
8 November 2016		
Internal Audit Progress Report	Internal Audit Progress report – Quarter 2 (01/07/16 – 30/09/16)	Russell Banks, Head of Assurance

Future committee agenda items		Presenting officer
Strategic Risk Monitoring	Strategic risk monitoring report – Quarter 2 (01/07/16 – 30/09/16)	Russell Banks, Head of Assurance
Annual Audit Letter	Annual Audit letter and fee update	Russell Banks, Head of Assurance

Current scrutiny reviews and other work underway	Date available
<p>Agile Working Reference Group Reference Group comprising Cllrs Blanch, Barnes, Keeley, Standley and Whetstone that meets with key officers to comment on the progress of the Agile Programme after key stages in the Programme.</p> <p>Road Safety The ASC Scrutiny Committee agreed to form a joint review board to examine the delivery of road safety interventions and their effectiveness in reducing the number of people killed or seriously injured (KSI) in East Sussex. The board will consist of representatives from the ABVCS Scrutiny Committee, plus the following members of the ETE Scrutiny Committee: Councillors St. Pierre, Pursglove, Taylor and Stogdon.</p>	Ongoing

Potential future scrutiny work (Proposals and ideas for future scrutiny topics appear here)

Background / information reports circulated to the Committee (Items in this list are circulated to Members by email and appear on committee agendas only when proposed for scrutiny by committee members)	Date to be circulated

<p>Enquiries: Democratic Services Author: Simon Bailey, Democratic Services Officer Telephone: 01273 481935 Email: simon.bailey@eastsussex.gov.uk</p> <p>Access agendas and minutes of Audit, Best Value and Community Services Scrutiny Committee:</p> <p>https://democracy.eastsussex.gov.uk/mgCommitteeDetails.aspx?ID=132</p>	<p>Version number: v.36</p>
<p>Accessibility help Zoom in or out by holding down the Control key and turning the mouse wheel. CTRL and click on the table of contents to navigate. Press CTRL and Home key to return to the top of the document Press Alt-left arrow to return to your previous location.</p>	

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